

**JOINT COMMISSION
ON
SHARED SERVICES INITIATIVES**

Minutes – January 14, 2010

COMMITTEE: Joint Commission on Shared Services Initiatives

DATE: January 14, 2010

TIME: 7:30 a.m.

LOCATION: Room 2550 - County Courthouse

COMMITTEE CHAIR: Dave Duax

RECORDER: Jeanna Allen

Commission Members Present:

County – Colleen Bates, Gregg Moore, Gerald Wilkie

City- Dave Duax, Jackie Pavelski, Bob Von Haden

School – Carol Craig

Staff: Tom McCarty, Mike Huggins, Jeanna Allen, John LeBrun, Dave Hayden, Brian Amundson, Mike Branco

AGENDA ITEM #1: Call to Order.

Chairman Dave Duax called the meeting to order at 7:42 a.m.

AGENDA ITEM #2: Approval of minutes of the Joint Commission on Shared Services Initiatives meeting of December 10, 2009.

ACTION: Motion by Colleen Bates and 2nd by Jackie Pavelski to approve the minutes as submitted. Motion carried, 7-0.

AGENDA ITEM #3: Discussion on Emergency Planning Training for Elected Officials.

This training would be open to all elected officials at no cost to the municipality. The training could act as an analysis to see if gaps are present in the system.

Direction to staff: Follow up with counter parts in counties that have participated in the training, and report back to the Commission at the February meeting.

AGENDA ITEM #4: Update on the Justice Center.

The County Board created a Select Committee to select one or two off site locations for a justice center. They started with 36 sites, and are now down to 2 preferred sites. The Select Committee will report to the County Board on January 19. The County also contacted Baker Tilly to conduct a construction cost analysis. The final report from Baker Tilly will also be discussed at the County Board meeting on the 19th.

AGENDA ITEM #5: Update on the CINC agreement.

Report by John LeBrun and Dave Hayden

A draft intergovernmental agreement, based on the original intergovernmental agreement, has been created to include nine governmental/educational institutions. CINC partners that cannot participate in an intergovernmental agreement will continue to participate with the use of MOU's. The CINC consortium governing board will have the responsibility of authorizing the CINC fiscal agent to enter into MOU's and award contracts. The governing board will also be responsible for determining consortium membership, determining yearly maintenance cost sharing formulas, and approving additional projects.

Direction to staff: Return in June with CINC agreement.

AGENDA ITEM #6: Discussion of February state conference on the impacts of property tax exemptions on available tax base for local government funding.

Information regarding the February 19th conference on Funding Local Government was presented to Commission members.

Supervisor Wilkie left the meeting at 8:56 a.m.

AGENDA ITEM #7: Discussion of the 2010 Annual Report for the Joint Commission on Shared Services Initiatives.

Commission members discussed various items they would like to see included in the 2010 Annual Report. Members remarked that the 2009 format would be acceptable for the 2010 report. The inclusion of "history" and "accomplishments" sections was discussed. Members of the Commission would also like to see a review of Appendix G from 2006. The Commission also discussed the method by which tasks are reviewed, and how tasks are reported on.

Direction to staff: Create a draft of the 2010 Annual Report for the February meeting.

AGENDA ITEM #8: Update on Potential for School District – City shared services initiatives regarding transit and transportation policies.

Report by Brian Amundson and Mike Branco

Commission members discussed the possibility of utilizing more public transit to transport students in the City of Eau Claire. Regulations regarding federal spending were discussed as well.

No action was taken by the Commission at this time.

AGENDA ITEM #9: Update on potential shared services initiatives regarding capital projects for the City, County and School District.

This item was not discussed

AGENDA ITEM #10: Discussion of future agenda items.

Review draft of the 2010 Annual Report

Review document framing the Shared Services Commission

Regional Transit Authority

AGENDA ITEM #11: Adjournment.

Motion by Gregg Moore to adjourn the meeting at 9:43 a.m. Motion carried by unanimous consent.

FUTURE MEETING DATES:	TIME:	LOCATION:
Thursday, February 11, 2010	7:30 a.m.	Courthouse
Thursday, March 11, 2010	7:30 a.m.	City Hall
Thursday, April 8, 2010	7:30 a.m.	Courthouse